

Brookhaven Enrollment Procedures– FAQ'S



What documents/information will I need to enroll my child?

Proof of Residence within our school boundaries Verification is done by:

Current Electric or gas bill (not water), rental or escrow papers

Verification of Age: students must be age 5 on or before December 2nd of the school year they are enrolling in

Official Birth Certificate (not the hospital document) or a Passport

Current Immunization Records -see guidelines below:

Polio– 3 doses (last dose must be on or after 4th birthday, or 4th dose is required. Last 2 doses 2 months apart)
DTP/DTaP– 4 Doses DT/Td (last dose must be on or after 4th birthday, or 5th dose is required. Last 2 doses must be 6 months apart or counts as 1 shot)
MMR Vaccine– 2 doses or 1 MMR and 1 Measles containing vaccine meets requirement (both doses must be given on or after 1st birthday)
Varicella (Chicken Pox) 1 Dose (dose must be given after 1st birthday or disease to be documented by health care provider)
Hepatitis B—3 doses (we will accept registration if the series is in progress) HBV 2nd dose 1-2 months after 1st dose, 3rd dose 2-6 months after 2nd dose, at least 4 months between 1st and 3rd doses

Physical Examination: Although a Report of Health exam is not required for Kindergarten Enrollment, it is required by *December of a student's first grade year*. An exam prior to entering Kindergarten will meet this requirement. This exam can be completed *no more than six months prior to kindergarten enrollment*.

Oral Health Exam California Education Code now requires that your child have an oral health assessment (dental check up) by May 31st of his/her Kindergarten year. Forms are available in the registration packet.

Additional documents/information needed to complete enrollment forms:

Emergency contact information
Parent/Guardian home and work phone #'s
Name and address of previous school (if applicable)
Transcript or report card from previous school (if applicable)
For Special Education Students: current IEP and Assessments
For GATE students: test scores and certification forms

When will enrollment begin?

Kindergarten/New student registration day will be on **Tuesday, April 13th 2010 at 10:00am**. There will be an informational meeting for parents only. Parents/Guardians can pick up enrollment packets anytime during office hours 8:00-4:00pm M-F after March 9th, 2010.

What is "Choice Transfer?"

The initial application period for a Choice Transfer will begin on February 23rd, 2010. For information please call the district CWA office at 714 985-8670. PLEASE NOTE: Siblings of students currently on a Choice Transfer to Brookhaven are not automatically approved. They must apply for a transfer.

Additional Questions?

Please don't hesitate to call our office for further information at (714) 986-7110 ext. 40002, we look forward to helping you. Thank you for checking this website to answer your questions and be sure to visit again to check for opportunities to visit the school. School tours are given in the spring, and our Open House will be in **April, 2010**.

Brookhaven Elementary School • 1851 Brookhaven Ave. • Placentia, CA 92870 • 714-986-7110